

# **FERMANAGH RAMBLERS & HILLWALKERS**

## **CONSTITUTION**

*(Updated following AGM 13th March 2019)*

### **1. TITLE**

The Club shall be called 'Fermanagh Ramblers & Hillwalkers', hereafter referred to as 'The Club', shall be affiliated to 'The Ulster Federation of Rambling Clubs' and will have appropriate insurance.

### **2. OBJECTIVES**

To foster and promote rambling and hill walking.

### **3. MEMBERSHIP**

The following are eligible for membership:

- a. Individuals who complete a membership application, pay the appropriate annual subscription as determined at the Annual General Meeting, and are prepared to adhere strictly to the Club's Guidelines.
- b. Individual Member: Any person who is over 18 years of age.
- c. Honorary Member: Anyone who from time to time on whom the Club shall decide to confer the honour at the Annual General Meeting.

### **4. EXPULSION OF MEMBERS**

Members of the Club whose conduct is inappropriate or who decline to abide by any of the Club's guidelines/rules may be expelled by a resolution passed at a meeting of the Club Committee where their annual fee may be forfeited. Members shall have a right to appeal in person to the Club Committee regarding any decision affecting them, provided that notice of such appeal is received in writing by the Club Secretary within seven days after the notification of the decision.

### **5. OFFICERS**

The officers of the club shall be as follows:

- Chairperson
- Secretary
- Treasurer

## **6. ELECTION OF OFFICERS**

All officers shall be elected at the Annual General Meeting of the Club, from and by, the Members of the Club. All officers are elected for a period of one year, but may be re-elected to the same office or another office the following year up to a maximum of 3 successive years.

## **7. GENERAL COMMITTEE**

The affairs of the Club shall be controlled by the General Committee comprising of the Officers of the Club and other members elected from, and by, the members of the Club. The General Committee shall meet during the year as and when deemed necessary under the direction of the Chairperson.

The duties of the General Committee shall be:

- a. To control the affairs of the Club on behalf of its members.
- b. To keep accurate accounts of the Club's finances through the Club Treasurer. These should be available for inspection and scrutiny at the Annual General Meeting. The Club shall open a bank account and cheques may be signed by any of the Officers.
- c. To co-op additional persons from the Club's membership as is felt necessary or beneficial.
- d. To make decisions by a simple majority vote. In the case of an equal vote, the Chairperson shall be entitled to an additional casting vote.

## **8. ANNUAL GENERAL MEETING**

The Annual General Meeting of the Club shall be held during March each year. Twenty-one days written notice shall be given to members at EITHER their postal or email address. Members must advise the Secretary in writing giving 14 days notice of any business to be discussed. A copy of the agenda will be available for each member at the meeting. Failure to send notice, or non-receipt of notification shall not invalidate the Meeting.

The business of the Annual General Meeting shall be to:

- a. Confirm the minutes of the previous Annual General Meeting.
- b. Receive the audited accounts from the Treasurer.
- c. Receive the annual report for the Chairperson and Secretary.
- d. Elect Officers of the Club and other General Committee Members.
- e. Review Club subscription rates, and agree fee for the forthcoming year.

- f. Nominations for the election of Officers shall be in writing to the Secretary at least 14 days before the Annual General Meeting date.
- g. All meetings shall be chaired by the Chairperson or an appointed deputy. Decisions shall be by a simple majority; if necessary, the Chairperson shall have an extra casting vote.

The quorum at an Annual General Meeting shall consist of 15 members or 20% of the paid-up membership for the current year, whichever is the lesser. In the event of there not being a Quorum the meeting shall proceed with all business matters but exclude changes to the constitution.

## **9. EXTRAORDINARY GENERAL MEETING**

An Extraordinary General Meeting may be called by:

1. The Committee or
2. At the written request signed by 20% or more of the paid up membership of the current year and sent to the Secretary. Such a request must state in detail the proposed agenda for the meeting, which will then be convened. Voting rights and Quorum will be as at the Annual General Meeting.

## **10. DATA PROTECTION**

We have updated our Data Protection Policy and Guidelines in accordance with General Data Protection Regulations (GDPR) which came into effect on 25th May 2018. Management of data will be carried out in line with GDPR policy.

## **11. DISCLAIMER**

The Club, and the Committee of the Club will be in no way responsible for any loss or injury incurred whilst on Club activities. All members partaking in the Club activities shall be entirely and solely responsible for their own safety at all times. The person guiding the walk is a Guide and is pointing out a chosen route and the Guide's decision is final.

## **12. DISSOLUTION**

In the event of the dissolution of the Club all outstanding debts will be settled, and any surplus assets will be donated to an associate body or bodies to be decided by the General Committee.